

Surprise Valley Pool Monitor Job Duties

1. Work start time is 7:30am daily.
2. Know and enforce pool rules. Remember no dogs or smoking.
3. Be friendly and introduce yourself to homeowners. If they have questions you don't know the answer to have them call the Farmhouse at 208-368-0058.
4. Use pool net to clear out any floating debris in the pool.
5. Straighten the pool furniture and clean up any spills or messes. There is a bucket located in the gym cleaning closet. Fill bucket 1/3 with water and add ¼ cup of vinegar. Use a clean towel to wipe down tables and any spills on pool furniture. Place the dirty towel on top of the faucet in the gym cleaning closet. Towels will be collected and laundered once a week by management.
6. Pick up any leftover trash or sticks around the pool decks and tennis courts. Walk the perimeter of the pools as well as the Farmhouse and pick up any trash.
7. Empty trashcans on the decks and at the tennis courts and replace with black garbage bags daily. Trash bags are located in the pool equipment room.
8. Sweep steps around the Farmhouse pool and lower area in front of the gym.
9. Dust off cobwebs around the Farmhouse using green round brush.
10. Use gas blower to blow off any debris around the Farmhouse porch, both pool decks, and tennis courts. Do not use blower until after 8:00am.
11. Check bathrooms for cleanliness. Cleaning services clean bathrooms and gym on Monday, Wednesday, Friday, and Saturday year-round. Report any damage.
12. Check first aid kits and alert manager if supplies are needed.
13. Only use SVHOA cleaning supplies designated for pool. We are asked not to use our cleaning service's supplies.
14. Clean windows around the Farmhouse.
15. If you have the Thursday shift, take trash and recycling bins to curbside for collection. Trash and recycling bins should be brought in after 4pm on Fridays. Trash collection is every Friday except Memorial Day and Fourth of July where it will be on Saturday. Recycling collection is every other week.
16. If there is fecal contamination or broken glass in either pool, CLOSE POOL IMMEDIATELY! Put out signs and call the manager at 208-368-0058. Signs are located in the pool equipment room and should be placed at both pool gates and prominently in front of pool.
17. Check inside Farmhouse for cleanliness every morning. Report any infractions to manager immediately.